

GOVERNANCE AND AUDIT COMMITTEE

Wednesday, 18th December, 2013

10.00 am

Darent Room, Sessions House, County Hall, Maidstone





AGENDA

GOVERNANCE AND AUDIT COMMITTEE

Wednesday, 18th December, 2013, at 10.00 am Ask for: **Andrew Tait**
Darent Room, Sessions House, County Hall, Telephone: **01622 694342**
Maidstone

Tea/Coffee will be available 15 minutes before the start of the meeting

Membership (15)

Conservative (8) Mr R L H Long, TD (Chairman), Mr R J Parry (Vice-Chairman),
Mr J A Davies, Mr P J Homewood, Mr A J King, MBE,
Mr R A Marsh, Mr P J Oakford and Mr J E Scholes

UKIP (3) Mr H Birkby, Mr B Neaves and Mr T L Shonk

Labour (2) Mr W Scobie and Mr D Smyth

Liberal Democrat (1): Mr R H Bird

Independents (1): Mr M E Whybrow

Webcasting Notice

Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site – at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

By entering the meeting room you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you do not wish to have your image captured then you should make the Clerk of the meeting aware.

UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

1. Introduction/Webcasting
2. Substitutes
3. Declarations of Interest in items on the agenda for this meeting

4. Minutes - 24 September 2013 (Pages 5 - 10)
5. Dates of meetings in 2014
Wednesday, 30 April 2014
Thursday, 24 July 2014
Friday, 3 October 2014
6. Committee Work and Member Development Programme (Pages 11 - 16)
7. Corporate Risk Register (Pages 17 - 44)
8. Review of the Risk Management Policy (Pages 45 - 60)
9. Treasury Management 6 Month Review (Pages 61 - 68)
10. Debt Management (Pages 69 - 78)
11. External Audit Update November 2013 (Pages 79 - 96)
12. External Audit Annual Letter 2012/13 (Pages 97 - 112)
13. Review of the Committee Terms of Reference (Pages 113 - 118)
14. Commercial Services Internal Audit Progress Report (Pages 119 - 128)
15. Internal Audit Progress Report (Pages 129 - 152)
16. Effectiveness of Internal and External Audit Liaison (Pages 153 - 158)
17. Anti Fraud and Corruption Progress Report (Pages 159 - 168)
18. Other items which the Chairman decides are urgent

EXEMPT ITEMS

(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)

Peter Sass
Head of Democratic Services
(01622) 694002

Tuesday, 10 December 2013

Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.